

TRI TA
Mayor

CARLOS MANZO
Vice Mayor, District 2

TAI DO
Council Member

KIMBERLY HO
Council Member, District 3

CHI CHARLIE NGUYEN
Council Member



AGENDA

CITY COUNCIL/SUCCESSOR AGENCY TO THE WESTMINSTER REDEVELOPMENT AGENCY

REGULAR MEETING

FEBRUARY 9, 2022

OPEN SESSION - 7:00 p.m.

Public Access Via Teleconference/Web Conference Only
8200 WESTMINSTER BOULEVARD
WESTMINSTER, CALIFORNIA 92683

In an effort to protect public health and prevent the spread of coronavirus (COVID-19), the City of Westminster encourages the public to view this City Council meeting on television or online. The Council Chambers will be closed to adhere to guidelines for practicing safe social distancing and within the guidelines for gatherings.

If you need special assistance to participate in this meeting, including interpretation, please contact the City Clerk's office at (714) 548-3237. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

Documents provided to a majority of the City Council regarding any item on this agenda are available for public inspection on the City's website at www.westminster-ca.gov.

AGENDA
February 9, 2022

SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19) AND ATTENDANCE AT PUBLIC MEETINGS

On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On September 17, 2021, Governor Newsom signed AB 361 related to the Brown Act and remote meetings during the state of emergency. AB 361 allows local agencies to continue to conduct remote or “Zoom” meetings during a declared State of Emergency. The City Council adopted *Resolution No. 5095 on January 26, 2022*, determining as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. The City Council shall make this determination every 30 days. Pursuant to AB 361, please be advised that some or all of the Westminster City Council Members will participate in meetings via teleconference/web conference.

MEETINGS

Regular meetings of the City Council are held the second and fourth Wednesday of each month at the hour of 6:00 p.m. (5:00 p.m. if deemed necessary) for Closed Session matters, if required. **The public session of the meeting shall commence at 7:00 p.m.** or as soon thereafter as possible.

AGENDA INFORMATION

The agenda contains a brief general description of each item to be considered. The agenda and supporting documentation are available for public review no later than 72 hours prior to the meeting. The agenda can be accessed on the City's web site at www.westminster-ca.gov. Live video streaming of regular meetings and an archive of agendas and minutes are also available on the City's website. Visit https://westminsterca.granicus.com/ViewPublisher.php?view_id=2 to subscribe to agenda notifications.

ATTENDANCE AND PARTICIPATION BY THE PUBLIC

IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, IN LIEU OF ATTENDING THE MEETING, MEMBERS OF THE PUBLIC MAY VIEW THE MEETING LIVE IN ONE OF THE FOLLOWING WAYS:

- City of Westminster YouTube Channel
- City of Westminster Streaming Video Online
- Westminster WTV: Spectrum Channel 3, Frontier FiOS Channel 42, and AT&T U-Verse Channel 99
- Zoom (see instructions on next page)

AGENDA
February 9, 2022

To view the meeting via Zoom, please visit: <https://us02web.zoom.us/j/82569991210>

- Or iPhone one-tap :
 - US: US: +16699009128,,82569991210# or +12532158782,,82569991210#
- Or Telephone:
 - Dial(for higher quality, dial a number based on your current location):
 - US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799
 - **Webinar ID: 825 6999 1210**
- International numbers available: <https://us02web.zoom.us/j/82569991210>

MEMBERS OF THE PUBLIC WHO WISH TO ADDRESS THE CITY COUNCIL MAY SUBMIT COMMENTS IN WRITING UP TO 24 HOURS PRIOR TO THE MEETING:

- E-mail your comments to eComments@westminster-ca.gov.
- Comments received via e-mail will be provided to the City Council and be reflected in the minutes, and will be read in full or in summary during Oral Communications or Public Hearings (if applicable).
- Profanity, obscenity, or discriminatory language will not be read.
- Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

IN LIEU OF WRITTEN COMMENTS, MEMBERS OF THE PUBLIC WHO WISH TO VERBALLY ADDRESS THE CITY COUNCIL DURING ORAL COMMUNICATIONS MAY SPEAK VIA ZOOM IN ONE OF TWO WAYS:

• TO REQUEST TO SPEAK IN ADVANCE:

- E-mail your request to speak at the meeting along with your name to eComments@westminster-ca.gov.
- Make sure you are logged into Zoom prior to the start of Oral Communications or Public Hearings (if applicable).
- Those who request to speak in advance will be called first and in the order in which the requests were received by the City Clerk's Office. Please raise your hand by clicking on the option or pressing *9 on your phone.
- When your name is called, the City Clerk will enable your microphone and you must press the "unmute" button to unmute yourself. If calling from a telephone or cell phone, press *6 on your dial pad to mute and unmute.
- Please state your name and city of residence for the record.
- Your microphone will be muted if you begin to use profane, obscene, or discriminatory language.

AGENDA
February 9, 2022

• **TO SPEAK WITHOUT AN ADVANCED REQUEST:**

- Speakers who have already submitted an e-Comment (see previous page) will not be permitted to speak during Oral Communications or Public Hearings (if applicable).
- Speakers must attend the Council meeting via Zoom in order to speak to the Council.
- The City Clerk will announce the start of Oral Communications or comments for the Public Hearing item and ask speakers to press the “Raise Your Hand” button. If you are using a telephone and have dialed in, press *9 to raise your hand.
- When your name is called, the City Clerk will enable your microphone and you must press the “unmute” button to unmute yourself. If calling from a telephone or cell phone, press *6 on your dial pad to mute and unmute.
- Please state your name and city of residence for the record.
- Your microphone will be muted if you begin to use profane, obscene, or discriminatory language.

Except as specifically provided by law for closed sessions, all meetings of the City Council Agency shall be open and public. Agendas for the City Council meetings provide the public an opportunity to directly address the City Council on items of interest to the public that are within the subject matter jurisdiction of the City Council on any agenda items. NO action may be taken on items not listed on the agenda unless authorized by law.

WEBSITE/TELEVISED MEETING SCHEDULE

Regular City Council meetings are broadcast live on Westminster Cable Channel 3 and REBROADCAST on Monday at 5:00 p.m., Wednesday at 7:00 p.m., Friday at 7:00 a.m. and Sunday at 8:30 a.m. The City's website (www.westminster-ca.gov) provides information about viewing live and archived City Council meetings. If you have internet access, you can follow the meeting live with a video stream on your computer. You will also have access to an archive of recent City Council meeting agendas, videos and minutes.

[SECTION INTENTIONALLY LEFT BLANK]

AGENDA
February 9, 2022

7:00 P.M.

CALL TO ORDER CITY COUNCIL/SUCCESSOR AGENCY TO THE WESTMINSTER REDEVELOPMENT AGENCY MEETING:

CALL TO ORDER:

ROLL CALL: TA, MANZO, DO, HO, NGUYEN

SALUTE TO FLAG: Council Member Nguyen

INVOCATION

CITY ATTORNEY/CLOSED SESSION REPORT

EX PARTE COMMUNICATIONS

CITY CLERK REPORT

A. COVID-19 Updates.

CITY MANAGER REPORT

1. SPECIAL PRESENTATIONS

2. ORAL COMMUNICATIONS

- **E-Comments**

THIS IS THE TIME OF THE MEETING THAT MEMBERS OF THE PUBLIC MAY ADDRESS THE CITY COUNCIL REGARDING ANY ITEMS ON THE AGENDA OR NON-AGENDA ITEMS THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION. UNLESS OTHERWISE EXTENDED BY A MAJORITY VOTE OF THE CITY COUNCIL, COMMENTS SHALL BE LIMITED TO FIVE (5) MINUTES PER SPEAKER.

PLEASE SEE PAGES 2-3 FOR INSTRUCTIONS ON HOW TO SPEAK VIA ZOOM OR HOW TO SUBMIT YOUR COMMENTS TO BE READ DURING ORAL COMMUNICATIONS.

[SECTION INTENTIONALLY LEFT BLANK]

AGENDA
February 9, 2022

3. CONSENT CALENDAR

ALL MATTERS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND MAY BE APPROVED BY A SINGLE MOTION FOLLOWED BY A ROLL CALL VOTE. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS MEMBERS OF THE CITY COUNCIL OR STAFF REQUEST THAT SPECIFIC ITEMS BE REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE ACTION OR DISCUSSION.

MINUTES

3.1 [Minutes of the City Council/Successor Agency to the Westminster Redevelopment Agency for Approval.](#)

- [Late Communication – 02/08/2022](#)

RECOMMENDATION: Staff recommends that the Mayor and City Council approve the Minutes of the City Council/Successor Agency as presented for the date listed below:

- A. January 5, 2022 – Special Meeting (Regular Session)

ORDINANCES

3.2 [Second Reading and Adoption of Ordinance No. 2575 Amending Title 17 \(Land Use\) of the Westminster Municipal Code to Allow Properties Developed With an Accessory Dwelling Unit and/or Junior Accessory Dwelling Unit to Expand the Width of Their Driveway by Five Feet.](#)

RECOMMENDATION: Staff recommends that the Mayor and City Council adopt Ordinance No. 2575 entitled, “AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WESTMINSTER AMENDING TITLE 17 (LAND USE) OF THE WESTMINSTER MUNICIPAL CODE TO ALLOW PROPERTIES DEVELOPED WITH AN ACCESSORY DWELLING UNIT AND/OR JUNIOR ACCESSORY DWELLING UNIT TO EXPAND THE WIDTH OF THEIR DRIVEWAYS BY FIVE FEET,” read by title only and waive further reading.

3.3 [Second Reading and Adoption of Ordinance No. 2583 Amending the Official City of Westminster Zoning Map from P/SP \(Public/Semi-Public\) to R3 \(Multiple-Family Residential 13 to 14 Units/Acre\) for Property Located at 8251 Heil Avenue \(Assessor’s Parcel Numbers 107-220-68 and 107-220-69\).](#)

RECOMMENDATION: Staff recommends that the Mayor and City Council adopt Ordinance No. 2583 entitled, “AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WESTMINSTER AMENDING THE WESTMINSTER MUNICIPAL CODE AND THE OFFICIAL CITY OF WESTMINSTER ZONING MAP FROM P/SP (PUBLIC/SEMI-PUBLIC) TO R3 (MULTIPLE-FAMILY RESIDENTIAL 13 TO 14 UNITS/ACRE) FOR PROPERTY LOCATED AT 8251 HEIL AVENUE (ASSESSOR’S PARCEL NUMBERS 107-220-68 AND 107-220-69),” read by title only and waive further reading.

AGENDA
February 9, 2022

ADMINISTRATIVE ACTIONS

3.4 [Acceptance of Donation from Manufactured Housing Educational Trust to the Westminster Family Resource Center for Fiscal Year 2021-2022.](#)

RECOMMENDATION: Staff recommends the Mayor and City Council:

- A. Accept donation from Manufactured Housing Educational Trust for Fiscal Year 2021-2022; and
- B. Amend the Fiscal Year 2021-2022 Adopted Budget by designating donation revenues in the amount of \$1,500 and increasing budget expenditures for the Westminster Family Resource Center (WFRC) account in the amount of \$1,500.

WARRANT REGISTER

3.5 [\(City Council and Successor Agency\) Warrant Register dated January 20, 2022 through February 02, 2022.](#)

RECOMMENDATION: Receive and file.

REPORTS

3.6 [Additional Information Related to the Process for the Sale of City Property.](#)

RECOMMENDATION: Receive and file.

END OF CONSENT CALENDAR

4. PUBLIC HEARINGS - 8:00 P.M.

DUE TO COVID-19 RESTRICTIONS, CHANGES HAVE BEEN MADE TO THE PUBLIC HEARING PROCESS IN ORDER TO ENSURE MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY.

MEMBERS OF THE PUBLIC WHO WISH TO ADDRESS THE CITY COUNCIL MAY SUBMIT COMMENTS IN WRITING UP TO 24 HOURS PRIOR TO THE MEETING:

- E-mail your comments to eComments@westminster-ca.gov.
- Speakers dialing in must make an advance request to speak in order for the City Clerk to identify the speaker and phone number.

AGENDA
February 9, 2022

IN LIEU OF WRITTEN COMMENTS, MEMBERS OF THE PUBLIC WHO WISH TO VERBALLY ADDRESS THE CITY COUNCIL DURING THE PUBLIC HEARING MAY SPEAK VIA ZOOM IN ONE OF TWO WAYS:

- **TO REQUEST TO SPEAK IN ADVANCE:**
 - E-mail your request to speak at the meeting along with your name to eComments@westminster-ca.gov.
- **TO SPEAK WITHOUT AN ADVANCED REQUEST:**
 - The Mayor will open the public hearing and the City Clerk will ask speakers to press the “Raise Your Hand” button (press *9 on the telephone) and “unmute” button (press *6 on the telephone).

PLEASE SEE PAGES 2-3 FOR FULL INSTRUCTIONS ON HOW TO SPEAK VIA ZOOM OR HOW TO SUBMIT YOUR COMMENTS TO BE READ DURING THE PUBLIC HEARING. SPEAKERS DURING PUBLIC HEARING COMMENTS WILL EACH HAVE FIVE (5) MINUTES TO SPEAK ON EACH PUBLIC HEARING ITEM.

4.1 [Public Hearing - Third Public Hearing for Redistricting to Receive Input and Testimony Regarding Proposed Draft District Maps Submitted, Composition of Council District Boundaries, and Communities of Interest.](#)

- Staff Report
- Mayor and City Council Questions for Staff
- [Public Comments – Late Communication 02/08/2022](#)
- Mayor and Council Member Discussion
- Council Action

RECOMMENDATION: Staff recommends that the Mayor and City Council:

- A. Consider and discuss the draft District Maps submitted for the 4-district map, and separately for the alternate 5-district map option;
- B. Receive and file public input on composition of Council District boundaries, communities of interest, and draft maps;
- C. Provide direction on any revisions to draft maps; and
- D. Provide direction and confirm the date for the fourth and potentially final public hearing date.

[SECTION INTENTIONALLY LEFT BLANK]

AGENDA
February 9, 2022

4.2 Public Hearing - Consideration of the City of Westminster's Housing and Community Development Needs in Preparation of the FY 2022-2023 Annual Action Plan.

- Staff Report
- Mayor and City Council Questions for Staff
- Public Comments
- Mayor and Council Member Discussion
- Council Action

RECOMMENDATION: Staff recommends that the Mayor and City Council receive and file comments regarding the City's housing and community development needs in preparation of the FY 2022-2023 Annual Action Plan.

5. REGULAR BUSINESS - None.

6. LEGISLATIVE ITEMS

6.1 Discussion Whether to Add Five-District Map to June 7, 2022 Ballot Measure Concerning the Office of Elected Mayor.

RECOMMENDATION: Staff recommends the Mayor and City Council consider whether a five-district map should be added to the June 7, 2022 ballot measure concerning the Office of Elected Mayor, and provide direction to staff regarding amending the ballot measure.

7. COMMISSION AND COMMITTEE ITEMS - None.

**8. COMMENTS FROM CITY COUNCIL/AGENCY MEMBERS
(Including AB 1234 Report when required)**

9. COUNCIL ADJOURNMENT

Next Regular Meeting will be held Wednesday, February 23, 2022 at 7:00 p.m.

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public; and online, at least 72 hours in advance of the City Council Meeting.

/s/Lucie Colombo, CMC, Interim City Clerk